



# City of Rocklin Community Development Department

3970 Rocklin Road • Rocklin CA 95677 • Fax (916) 625-5195 • Phone (916) 625-5160

## OAK TREE REMOVAL PERMIT APPLICATION

The following information shall be submitted to the Rocklin Planning Department prior to the removal of any oak tree(s) greater than six inches initial diameter measured at breast height (Ordinance No. 677):

1. A plot/site plan of the lot showing the trees and buildings, driveways, utility lines, etc., in close proximity to the proposed tree(s);
2. An agent authorization form if the applicant is not the property owner;
3. A completed application form, and any other information as determined by the planning director to be necessary to evaluate the request.

Site Address

Assessor's Parcel Number

### For Staff Use Only:

Date of application

Received by

Field verification by

File Number

Please describe the condition of the oak tree(s) proposed for removal. (Attach arborist report, if applicable.)

Please give your reasons or objectives for removing the oak tree(s).

Number of oak trees to be removed: \_\_\_\_\_ Species of oak tree(s): \_\_\_\_\_

Number of trunks per tree: \_\_\_\_\_

Total diameter of oak tree(s) at breast height (TDBH): \_\_\_\_\_

Please check which mitigation you are requesting: ☐ Tree replacement ☐ Mitigation fund

I certify that if tree replacement is chosen as the form of mitigation, I will plant a total of \_\_\_\_\_ replacement trees of the genus \_\_\_\_\_ and species \_\_\_\_\_ on or before the date of \_\_\_\_ / \_\_\_\_ / \_\_\_\_\_. (Applicant's Initials) \_\_\_\_\_.

For Staff Use Only

<b>Number of trees to be removed:</b> <input type="checkbox"/> Replacement mitigation selected <b>Number to be planted:</b> _____ <input type="checkbox"/> Mitigation fund selected <b>Fees collected:</b> _____ (attach receipt)	<b>Total inches of replacement:</b>  
<b>Field Inspection of installed replacement trees performed by:</b> _____ <b>Date:</b> _____	
<b>Comments:</b> <div style="text-align: center; border: 1px solid black; padding: 5px;"> <b>THE TREE(S) DESCRIBED IN THIS APPLICATION IS/ARE APPROVED / DENIED FOR TREE REMOVAL BY THE COMMUNITY DEVELOPMENT DEPARTMENT.</b> </div>	
<b>Signature of Planning staff</b>	<b>Date</b>

<b>Applicant (Please Print)</b>	<b>Address</b>	<b>Phone Number</b>	<b>Signature</b>
<b>Property Owner (Please Print)</b>	<b>Address</b>	<b>Phone Number</b>	<b>Signature</b>

*Your signature authorizes the processing of this application by the applicant. (Provide owner's authorization letter if signature is other than property owner)*

# AGENT AUTHORIZATION FORM

Property owners desiring to authorize individuals to represent them in conjunction with any application or matter before the City shall provide written authorization on this form for each individual or firm authorized, and shall specifically note any restrictions upon the authorized person.

Name of authorized person or firm:

Address: \_\_\_\_\_  
(please print or type)

The above named person/firm is authorized as my:

( )	Agent
( )	Buyer
( )	Lessee

to request: \_\_\_\_\_  
(Use Permit, variance, reclassification, tentative map, etc.)

on the following parcel(s) \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
 \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
 \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
 (Assessor's Parcel Numbers)

I do further authorize him as follows:

(Owner's Signature and Date)	File any and all papers in conjunction with the aforementioned request including signing the application.
(Please print or type name)	

	Speak on behalf of and represent the owner at any Staff meeting and/or public hearing.
(Owner's Signature and Date)	
(Please print or type name)	

	Sign any and all papers in my stead, with the exception of the application form.
(Owner's Signature and Date)	
(Please print or type name)	

The duration and validity of this authorization shall be as noted below:

Unrestricted: \_\_\_\_\_ Valid until: \_\_\_\_\_

(Owner's Signature and Date)

(Please print or type name)



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## **OAK TREE REMOVAL PERMIT APPLICATION SITE PLAN**

Please use this form to create a plot plan showing tree(s) to be removed. Indicate trees, buildings, utility lines, and other relevant features. Show tree(s) to be removed with an "X" drawn through the tree(s).